

**IN THE SUPERIOR COURTS OF APPALACHIAN JUDICIAL CIRCUIT
STATE OF GEORGIA**

INTERNAL OPERATING PROCEDURE 2007-02

In re: Child Support Worksheet, Schedules and Financial Affidavit Standing Order

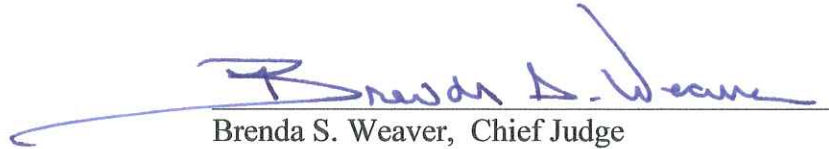
In any domestic relations action pending as of January 1, 2007 or filed thereafter in which child support is an issue, either contested or uncontested, the worksheet and schedules required by O.C.G.A. § 19-6-15 (effective January 1, 2007) and the financial affidavit required by Uniform Superior Court Rule 24.2, as amended, are defined in this Circuit as the worksheet and schedules promulgated by the Georgia Child Support Commission and the financial affidavit attached to Uniform Superior Court Rule 24.2. These forms may be found at <http://www.georgiacourts.org/csc> and at <http://www.cscj.org/circuits/appalachian/>. The parties shall submit the same at or before the times set forth in Rule 24.2. The filing of a financial affidavit, worksheet, and schedules other than those described above shall not be deemed to satisfy the requirements of the law.


The party petitioning the court in a child support matter shall be required to serve upon the other party the notice attached hereto **“NOTICE TO DEFENDANT/RESPONDENT OF FILING REQUIREMENTS IN DOMESTIC RELATIONS ACTIONS”**. Service of the same shall be made contemporaneously with the financial affidavit, worksheet and schedules as required by Rule 24.2.

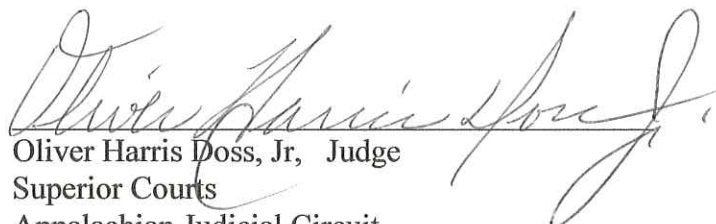
Any party who intends to submit a proposed worksheet and the accompanying schedules to the Court electronically shall do so in accordance with Rule 24.2, as amended, and shall provide the opposing party a copy of the submission, either electronically or by printed copy. Alternatively, any party who intends to utilize a downloaded electronic calculator for the preparation of the worksheet and schedules shall provide the Court and the opposing party with a virus free disk containing the proposed worksheet and schedules and a printed copy of the worksheet and schedules at or before any hearing or mediation.

If the parties have reached an agreement, all parts of the **CHILD SUPPORT ORDER ADDENDUM** attached hereto must be completed and it must be attached to all final orders and judgments determining the amount of child support. However, it is not required for orders on contempt motions. If the action is contested, the Court shall complete the **CHILD SUPPORT ORDER ADDENDUM** at the conclusion of the final hearing or direct the prevailing party to prepare said **Addendum** and attach it to the final order.

SO ORDERED, this 8 day of February, 2007.


Brenda S. Weaver, Chief Judge
Superior Courts
Appalachian Judicial Circuit


Roger E. Bradley, Judge
Superior Courts
Appalachian Judicial Circuit


Oliver Harris Doss, Jr, Judge
Superior Courts
Appalachian Judicial Circuit